PREPAREDNESS ASSESSMENT VISIT PROCESS STEPS

6 Months Prior to Exercise

NSFCC/G-RPP attend National Response Team (NRT) Meeting.

NSFCC notifies COTP of intended Preparedness Assessment Visit (PAV).

4-6 Months Prior to Exercise

NSFCC's Response Resource Assessment Branch (RRAB) assembles names, locations, and equipment listings for OSRO (& non-OSRO) response organizations located within a 70-mile radius of the exercise location.

RRAB coordinates scheduling the PAV with COTP as well as DRAT, EPA (as applicable) and other federal/state response agencies.

3-4 Months Prior to Exercise

RRAB completes the Preparedness Assessment Visit – verifying core resources

- Conducts in-brief with COTP/XO/OPS (First Day);
- Conducts classroom training on federal regulations, job aid, Average Most Probable Discharge (AMPD) coverage;
- Conducts onsite verifications of equipment and employee training;
- Observes operation of 10% of equipment;
- Conducts verbal out-brief with COTP/XO/OPS (Last Day).

Post Preparedness Assessment Visit Actions

RRAB prepares written After-Action Report (to COTP, info G-RPP-2, G-PCV-1, District, Strike Team).

RRI Database Manager updates RRI computer inventory information for OSROs (and add non-OSRO assets).

RRAB notifies OSROs of potential change in classification.

RRI Database Manager updates the OSRO matrix on the intra- and internet.

NSFCC reports results of PAV at the next NRT meeting.